

**KELSTON PRIMARY SCHOOL
TERM 3 PARENT TEACHER INTERVIEWS**

Wednesday 31st July 2024

School finishes for all students at 12.00pm.

Dear Parents,

Appointment times start at 12.30pm on Wednesday the 31st July. The last appointment will be 8.15pm on Wednesday and all appointments will be 15 mins.

Teachers hope to meet **ALL** parents/caregivers. If you are unable to make an appointment on one of the interview days, please contact your child's teacher and make an appointment for another day.

All appointments will be made using the Skool Loop App. If you are having issues with the Skool Loop App please contact the school office.

Downloading the Skool Loop app - a step by step guide

Once you have downloaded the Skool Loop App, via either your Google Play or App store, please follow the below instructions to select your school -

- Open the Skool Loop App - you will land on a welcome page.
- Click the 'Select your schools' this will bring you to a menu you can either search your school or follow the country/region prompts.
- Once you reach your school, select it with the tick on the righthand side.
- Tap the 'select schools' button in the top right corner.
- Tap the big orange choose button. This will load your school and bring you to the settings page.
- Subscribe to the groups that are relevant to you, then click the 'go back' button on your phone, which will bring you to the main screen of your schools app.



Appointment times will be in 15min blocks. Please do not book appointments one straight after the other if you have more than one child at school. Leaving a 15min break between interviews means you will get to each classroom on time.

Class Teachers:

Rm 1	Cushla Duggan	Rm 9	Tania Rodrigues
Rm 2	Tennille Gardner	Rm 10	Keren Simon
Rm 3	Leila Teo	Rm 11	Brooke Paulson
Rm 4	Jo Fruean	Rm 12	Wendy Miller/Roopa Gujral
Rm 6	Bev Reader	Rm 14	Harshada Duppati
Rm 7	Gita Sharma	Rm 15	Judy Simon
Rm 8	Angela Thorogood		

There will also be provision on Skool Loop to book appointment times with Steven Pickett (Deputy Principal) or Elise Gardner (Assistant Principal) if you wish.

